

Minutes

- Mr. Keith opened with prayer
- No Parent Team report since we haven't met since our January PTF meeting. (Mr. Pendergrass)
- The school will be hiring a float position for after school care. We want to make sure that the students are being supervised at all times. The float person will be able to give Mr. Cochran and Mrs. Farmers breaks if they need them, help in supervising, as well as supervising the building with all the foot traffic that we have in the afternoons. (Mr. Pendergrass)
- Finances (Mr. Pendergrass)
 - Monthly Expenses
 - We are tight BUT the financial board is committed to keep these doors open.
 - Payroll
 - First of the month pay period is no problem because most of our tuition deposits come in at the beginning of the month.
 - Second pay period of the month is always a stretch to make. Since November we have paid all of our employees on time except for the end of January. Mr. Pendergrass along with one other teacher agreed to wait on their paychecks so that the other teachers could get paid. They only had to wait 2 days before more deposits came in to cover the rest of payroll.
 - The utilities for the most part are being covered by the rent coming in from Virginia Techniques and Mr. Henry's Tae Kwan Doe.
 - Past due accounts
 - Athletic Fees – We currently have around \$1,300 owed to us for athletic fees. Mr. Pendergrass has talked to Mr. Willey and he is working on getting these funds. We are also going to address the schools policy to make sure this doesn't happen next year.
 - Current Past Due – This includes only currently enrolled students. Right now we have around \$2,800 that is owed to the school. Again we are working with these families to get these accounts current.
 - Old Debt – Debt occurred from past enrolled students that have yet to pay their bill. We currently have around \$12,000 owed to the school. The bulk of that money comes from 5 families that owe \$1,700 or more. We are going to send those families to collections.

- Tuition rates for next year will NOT go up. The board however is going to re-evaluate the discounts and scholarships that we currently give out. We have a high percentage of families on reduced tuition so we are going to look at this.
- Survey's on Mr. Pendergrass's position (Mr. Pendergrass)
 - After looking at the survey's, Mr. Pendergrass has agreed to come back next year. There were some concerns that were brought up by some parents about him being only part-time and those are being addressed but for the most part the survey's showed that a very high percentage of parents are very happy with Mr. Pendergrass and his performance.
 - One concern was the need to have a strong #2 person who is in charge in Mr. Pendergrass's absence. Gail Owens has already been asked to take this position and she has accepted.
 - Mr. Pendergrass's top priority for next year is to hire an Assistant Principal who will work with him to provide this necessary leadership.
- Vision
 - Mr. Pendergrass and the board are very excited about the future of Pathway and are anxious to share the vision for the future.
- Sonya Sheiler
 - Sonya has taken a new job at Virginia Tech and we wish her nothing but the best. She has been a tremendous asset to the school and she'll be missed.
 - Chasity Brown has been hired to replace Sonya. She lives in Salem and is a mother of 4. She has kept the books for her husband's business so she is very qualified for this position. She will be starting as soon as possible.
- Cleaning Binder (Chevella Russell)
 - The team has created the School Needs binder with all the schools cleaning needs. It will be kept at the front desk and it's a great way for parents to get their volunteer hours. There are 6 jobs listed in the binder that need to be completed each week. If you would like to take on one of the tasks then just simply rip out the page in the binder and once you complete the job than place the paper either in Mr. Pendergrass's mailbox or underneath his door. Cleaning supplies are located in the closet next to the cafeteria. The school is open most evenings to around 9.
- Needs List
 - The school has two great needs for a couple vacuum cleaners and at least one microwave. So if you have a used one that you would like to donate to the school than great or if you want to buy a new one that's even better.
- Chevella Russell closed the meeting in prayer